

Notice for uploading on Website

**No. A-50013/1/2025-Admn IV  
GOVERNMENT OF INDIA  
MINISTRY OF INFORMATION & BROADCASTING**

**Workhall 22020, Kartavya Bhawan-02  
New Delhi – 110 001, dated 27th August, 2026**

**NOTICE**

**Subject: Engagement of 01 Legal Consultant in the Ministry of Information & Broadcasting-reg.**

Applications are invited from eligible candidates for filling up the position of 01 Legal Consultant in the Main Secretariat of the Ministry of Information & Broadcasting.

2. The details of the position along with eligibility criteria, general terms and conditions of engagement, scope of duties and selection procedure is enclosed at **Annexure-I**. Applicants are advised to carefully go through the same with regards to eligibility criteria, experience required and other terms and conditions of engagement before submitting their applications.

3. The interested candidates may submit their application through the following Google Form Link. The last date of submission of application is **01 month from the issue of this advertisement i.e. 26.09.2026**:

<https://forms.gle/sd4opJyuW96f3NJ98>

4. The Ministry holds the right to reject any application without furnishing any reason thereof to the applicant whatsoever. Further, the applicants should submit an affidavit of **No Conflict of Interest** along with the necessary documents as mentioned above.

**(Ivneet Kaur)  
Under Secretary to Govt. of India**

**NIC: MIB/ PC Cell, MS, MIB [ With the request for uploading the Notice on Ministry Website for wider publicity]**

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**Annexure-I****ENGAGEMENT OF LEGAL CONSULTANTS IN MIB**

| <b>Sr. No</b> | <b>Position</b>  | <b>No. of Position</b> | <b>Essential Qualifications</b>                                                                                                                                                                                                                                                          | <b>Experience</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------|------------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b>      | Legal Consultant | <b>01</b>              | <p>i. Degree of L.L.B. or equivalent from a recognized university and/or Institute in India or abroad, recognized by the Bar Council of India.</p> <p>ii. Qualified to be registered as an advocate in any State Bar Council/ Bar Council of India in terms of Advocate's Act, 1961.</p> | <p><b>For Retired Government Employees:</b> to have worked as a Assistant Legal Adviser/Deputy Legal Adviser/ Equivalent Legal Advisory position in any department/Ministry of Central Government. The candidate should not be more than 62 years of age as on the closing date of receipt of applications.</p> <p><b>For Others:</b> Minimum five years* of post qualification experience of working in Central Government Departments/Ministries handling court cases and experience in legal consultancy related work. The candidate should not be more than 50 years of age as on the closing date of receipt of applications.</p> |

\*The cutoff date for determining experience will be the closing date for submitting the application.

The candidate should have outstanding verbal/written communication and presentation skills, have the ability to take initiative and be self-propelled and confident. The candidate must be person of integrity, highly skilled, creative, with an analytical in sight and capable of working in a team.

**Brief of the general terms and conditions of engagement****i. Remuneration:-**

- a. **Retired Government Employees:** Remuneration will be as per the guidelines laid down in the Department of Expenditure's OM No. 3-25/2020-E.IIIA dated 09<sup>th</sup> December 2020.
- b. **For Others:** Rs. 70,000/- per month Consolidated (Rupees Seventy Thousand only)

- ii. **Period of engagement:** The consultants will initially be engaged for a period of one year. The engagement may be extended or curtailed depending upon the performance/need of the Ministry up to a maximum of 03 years.

- iii. **Allowances:** No allowance such as Dearness Allowance, Residential Telephone, Transport Facility/Transport Allowance, House Rent Allowance, CGHS, Medical reimbursement etc. is admissible.

- iv. **Leave:** No leave except 18 days of leave in a calendar year. The legal consultant is expected to be in office during normal working hours. The Leave entitlement will be calculated on pro-rata basis from the date of joining. The un-availed leaves in a calendar year cannot be carried forward to next calendar year, nor can they be encashed.

- v. **Resignation/Termination:** The contract may be terminated by either side by giving one months' notice/salary as the case may be.

**vi. TA/DA:**

- a. **Retired Government Employees:** As per their entitlement at the time of retirement.
- b. **For Others:** TA/DA is allowed for travel in the country in connection with the official work as per normal rules applicable to any serving officer of the rank of DS/Director.

- vii. **Headquarters:** The headquarters will be at New Delhi.
- ix. No other benefits will be admissible.
- x. The Legal Consultant would be subject to the provisions of Indian Official Secrets Act, 1923 not only during the assignment but thereafter also.

### **Scope of Duties**

The Legal Consultant is expected to perform the following duties/functions:

- a. Tender legal opinion on the issues coming before the Ministry. Prepare para-wise comments on all OAs Writ Petitions, SLPs, PILs filed against the Ministry and forward to the concerned Standing Counsel after approval of the Competent Authority, for drafting counter affidavit.
- b. Scrutinise the counter affidavit received from Counsel with reference to the para wise comments.
- c. Perform such other work of a legal nature as may be entrusted from time to time.
- d. Maintain a register of pending court cases in the Ministry.
- e. Monitor the pending court cases.
- f. To be present in the court during the hearing.
- g. Further, the Legal Consultant should be in sound health (both physically and mentally), should not be an accused officer in any pending inquiry and should be of impeccable integrity.

### **Selection Procedure**

- i. The engagement shall be purely on contract basis. Applications in response to this advertisement shall be shortlisted **on the basis of experience and qualification of applicants**. The Legal Consultants shall be selected from shortlisted candidates. A Screening-cum-Selection Committee shall be constituted by the Ministry for this purpose. The decision of the Committee shall be final and binding.
- ii. The interested candidates may submit their application through the following Google Form Link (<https://forms.gle/sd4opJyuW96f3NJ98>). The last date of submission of application is 30 days from the issue date of this advertisement.
- iii. The Ministry holds the right to reject any application without furnishing any reason thereof to the applicant whatsoever. Further, the applicants should submit an affidavit of **No Conflict of Interest** along with the necessary documents as mentioned above.